

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER		PAGE 1 OF 14	
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER DABT63-02-T-0011	
7. FOR SOLICITATION INFORMATION CALL		a. NAME VIRGINIA MILLER		b. TELEPHONE NUMBER (No Collect Calls) 520-533-2638		6. SOLICITATION ISSUE DATE 16-Jan-2002	
9. ISSUED BY DIRECTORATE OF CONTRACTING P.O. BOX 12748 FORT HUACHUCA AZ 85670-2748 TEL: FAX:		CODE DABT63		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 100%FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> SMALL DISADV. BUSINESS <input type="checkbox"/> 8(A) SIC: 7929 SIZE STANDARD: \$5.0		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13 a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13 b. RATING 14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO SEE SCHEDULE		CODE		16. ADMINISTERED BY SEE ITEM 9		CODE	
17 a. CONTRACTOR/ OFFEROR TEL.		CODE		FACILITY CODE		18 a. PAYMENT WILL BE MADE BY CODE	
<input type="checkbox"/> 17 b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18 b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18 a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21 QUANTITY		22. UNIT	
		SEE SCHEDULE					
						23. UNIT PRICE	
						24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT	
<input type="checkbox"/> 27 a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED.						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	
<input type="checkbox"/> 27 b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 2 COPIES <input checked="" type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30 a. SIGNATURE OF OFFEROR/CONTRACTOR				31 a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30 b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30 c. DATE SIGNED		31 b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)		31 c. DATE SIGNED	
32 a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED		33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. VOUCHER NUMBER		35. AMOUNT VERIFIED CORRECT FOR	
32 b. SIGNATURE OF AUTHORIZED GOVT. REPRESENTATIVE		32 c. DATE		36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		37. CHECK NUMBER	
41 a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		41 b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41 c. DATE		40. PAID BY	
				42a. RECEIVED BY (Print)			
				42b. RECEIVED AT (Location)			
				42c. DATE REC'D (YY/MM/DD)		42d. TOTAL CONTAINERS	

AUTHORIZED FOR LOCAL REPRODUCTION

SECTION SF 1449 CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	NON PERSONAL SERVICES FFP - ROLE PLAYER FOR 309TH MILITARY INTELLIGENCE BATTALION, 111TH MILITARY INTELLIGENCE BRIGADE IN ACCORDANCE WITH ATTACHED STATEMENTS OF WORK FOR 97E AND 97B COURSES.		Hours		
					<hr/>
					NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	NON PERSONAL SERVICES FFP - OPTION YEAR ONE (1); ROLE PLAYER FOR 309TH MILITARY INTELLIGENCE BATTALION, 111TH MILITARY INTELLIGENCE BRIGADE IN ACCORDANCE WITH ATTACHED STATEMENTS OF WORK FOR 97E AND 97B COURSES.		Hours		
					<hr/>
					NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	NON PERSONAL SERVICES FFP - OPTION YEAR TWO (2); ROLE PLAYER FOR 309TH MILITARY INTELLIGENCE BATTALION, 111TH MILITARY INTELLIGENCE BRIGADE IN ACCORDANCE WITH ATTACHED STATEMENTS OF WORK FOR 97E AND 97B COURSES.		Hours		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	NON PERSONAL SERVICES FFP - OPTION YEAR THREE (3); ROLE PLAYER FOR 309TH MILITARY INTELLIGENCE BATTALION, 111TH MILITARY INTELLIGENCE BRIGADE IN ACCORDANCE WITH ATTACHED STATEMENTS OF WORK FOR 97E AND 97B COURSES.		Hours		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	NON PERSONAL SERVICES FFP - OPTION YEAR FOUR (4); ROLE PLAYER FOR 309TH MILITARY INTELLIGENCE BATTALION, 111TH MILITARY INTELLIGENCE BRIGADE IN ACCORDANCE WITH ATTACHED STATEMENTS OF WORK FOR 97E AND 97B COURSES.		Hours		

NET AMT

DELIVERY INFORMATION

CLINS	DELIVERY DATE	UNIT OF ISSUE	QUANTITY	FOB	SHIP TO ADDRESS
0001	POP 16-JAN-02 TO 31-DEC-02	Hours		Dest.	
0002	POP 01-JAN-03 TO 31-DEC-03	Hours		Dest.	
0003	POP 01-JAN-04 TO 31-DEC-04	Hours		Dest.	
0004	POP 01-JAN-05 TO 31-DEC-05	Hours		Dest.	
0005	POP 01-JAN-06 TO 31-DEC-06	Hours		Dest.	

CLAUSES INCORPORATED BY REFERENCE:

52.212-1	Instructions to Offerors--Commercial Items	OCT 2000
52.212-4	Contract Terms and Conditions--Commercial Items	DEC 2001
52.212-5	Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items	DEC 2001
52.217-9	Option To Extend The Term Of The Contract	MAR 2000

CLAUSES INCORPORATED BY FULL TEXT

BASIC PURCHASE AGREEMENT (BPA) INSTRUCTIONS

1. DESCRIPTION OF AGREEMENT:

THE VENDOR SHALL FURNISH THE FOLLOWING NON PERSONAL SERVICE IF AND WHEN REQUESTED BY THE CONTRACTING OFFICER OR HIS/HER AUTHORIZED REPRESENTATIVE. THESE SERVICES CONSIST OF:

SERVICES AS ROLE PLAYER PER ATTACHED STATEMENT OF WORK

2. EXTENT OF OBLIGATION:

THE GOVERNMENT IS OBLIGATED ONLY TO THE EXTENT OF AUTHORIZED CALLS ACTUALLY PLACED AGAINST THIS BLANKET PURCHASE AGREEMENT.

3. PRICING:

THE PRICING CHARGED TO THE GOVERNMENT SHALL BE AS REFLECTED IN THE BLANKET PURCHASE AGREEMENT.

4. PURCHASE LIMITATIONS:

INDIVIDUAL CALLS PLACED UNDER THIS BLANKET PURCHASE AGREEMENT SHALL NOT EXCEED ONE YEAR PERIOD OF PERFORMANCE PER CALL.

5. INDIVIDUALS AUTHORIZED TO PLACE CALLS:

WHEN GOVERNMENT REQUIREMENTS ARISE, ONLY U.S. ARMY GARRISON FORT HUACHUCA DIRECTORATE OF CONTRACTING PERSONNEL ARE AUTHORIZED TO PLACE CALLS AGAINST THIS AGREEMENT. IF THE VENDOR RECEIVES A CALL FROM OTHER PERSONNEL NOT LISTED, THE VENDOR SHALL NOT ACCEPT THE CALL.

A. CONTRACTING OFFICERS

GLORIA GOLDEN
BILL WHERRY

B. PURCHASING AGENTS/CONTRACT SPECIALISTS:

VIRGINIA J. MILLER, CONTRACT SPECIALIST
RUBEN ROMERO, PURCHASING AGENT
EVA AVANT, PURCHASING AGENT

6. DELIVERY TICKETS/TIME:

A. SERVICES SHALL BEGIN WITHIN TEN (10) DAYS AFTER THE CALL IS PLACED. THIS PERIOD SHALL NOT BE EXCEEDED UNLESS SPECIFICALLY AUTHORIZED BY THE CONTRACTING OFFICER OR HIS/HER AUTHORIZED REPRESENTATIVE, AT THE TIME THE CALL IS PLACED.

B. ALL SERVICES UNDER THIS AGREEMENT SHALL BE ACCOMPANIED BY AN INVOICE(S) WHICH SHALL CONTAIN THE FOLLOWING MINIMUM INFORMATION:

- (1) NAME OF SUPPLIER
- (2) BLANKET PURCHASE AGREEMENT NUMBER
- (3) CALL NUMBER
- (4) DATE OF CALL
- (5) ITEMIZED LIST OF SERVICES

- (6) QUANTITY, UNIT PRICE AND EXTENSION OF EACH ITEM (UNIT PRICES AND EXTENSION NEED NOT BE SHOWN WHEN INCOMPATIBLE WITH THE USE OF AUTOMATED SYSTEMS, PROVIDED, THAT THE INVOICE IS ITEMIZED TO SHOW THIS INFORMATION; AND
- (7) DATE OF SERVICES

7. INVOICE/METHOD OF PAYMENT/BILLING PERIOD:

- A. A SUMMARY INVOICE SHALL BE SUBMITTED MONTHLY FOR EACH CALL OF THE BLANKET PURCHASE AGREEMENT FOR ALL SERVICES MADE DURING THAT CALL'S BILLING PERIOD, IDENTIFYING THE ITEMIZED SERVICES COVERED THEREIN, STATING THEIR TOTAL DOLLAR VALUE, AND SUPPORTED BY ANY ADDITIONAL COPIES OF THE REFLECTED SERVICES.
- B. PAYMENT OF INVOICES ARE TO BE FURNISHED BY SUBMISSION TO THE FINANCE AND ACCOUNTING OFFICE AS FOLLOWS: VENDOR PAY BRANCH, ATTN: DFAS-SS-FPV, 400 GIGLING ROAD, SEASIDE, CALIFORNIA 93955-6771. (PHONE: 800-583-1175) THE PAYMENT TERMS SHALL BE INDICATED IN EACH CALL ORDER.

If you have any questions, please call (520) 533-2638. For submission of response to solicitation, please hand carry, email virginia.miller@hua.army.mil, or fax (520) 533-1426.

Please read the following document in its entirety. Fill out the initial questions regarding your Central Contractor Registration status. Then read the source selection information.

COMPLETE COMPANY NAME & ADDRESS: _____

PHONE NUMBER: _____

CCR (CENTRAL CONTRACTOR REGISTRATION) YES/NO _____
(www.ccr.gov)

DUNS AND BRADSTREET NUMBER: _____

FEDERAL TAX ID NUMBER: _____

CAGE CODE NUMBER: _____

XX
PLEASE READ THE SOURCE SELECTION INFORMATION:

Source Selection Information:

A panel shall be convened to review all solicitation at the end of every month for the duration of this solicitation. The panel shall be made up of contracting personnel and management personnel from 309th Military Intelligence Battalion. This panel shall review all solicitation submissions with regard to the following criteria:

Evaluation Criteria: The completed offer, including the resume of the contractor personnel, will be evaluated against three evaluation criteria. They are 1) **past experience**, 2) **past performance**, and 3) **price**. These three criteria are listed in descending order of importance. Past experience will be rated against the following standards: The rating standards are **Superior** - - Personnel with full military or civilian career in CI. **Excellent** - - Personnel who have some part of their past career experience in CI. **Very Good** – Personnel with CI related Military Intelligence experience. **Good** – Personnel with prior CI role player experience. **Satisfactory** – Personnel with general military experience. **Minimally Acceptable** – Personnel without any specific related CI or MI or military experience, but who are available for various hours of work. The resume for the role player is the primary method for the offeror to demonstrate his/her past experience, which will show their capability to perform this work in a highly qualified manner.

Past Performance: To fulfill the past performance portion of this solicitation, it will required for the offeror to submit three written letters of reference pertaining to work history, along with the solicitation submission.

Availability/Flexibility of Hours: There may be some hours that are required during the evening, weekend or nighttime hours. A written statement of availability for these times is required along with the solicitation submission.

Price: Competitive evaluation shall be performed on the basis of the solicitation submission. Pricing shall be submitted for all years, base year and 4 option years, on the solicitation submission.

The evaluation of all factors other than cost or pricing information, when combined, are significantly more important than the pricing.

The Contracting Officer will make the final decision on selections for role player positions from this solicitation.

Awards from this solicitation will be in the form of a Blanket Purchase Agreement. When the need arises, a call order will be placed against the available Agreements in a stable rotating fashion.

STATEMENT OF WORK
5 March 2001
ROLE PLAYER
TAC HUMINT COMMITTEE/E COMPANY, 309th MILITARY INTELLIGENCE
BATTALION

SECTION C. DESCRIPTION/SPECIFICATION/WORK STATEMENT

C.1. Scope

C.1.1. Contractor shall provide non-personal services as role player, in support of Military Intelligence Counterintelligence Agent Course, Military Intelligence Interrogator Course and the Counterintelligence Force Protection Source Operations Course conducted by E Company, 309th MI Battalion, 111th MI Brigade, U.S. Army Intelligence Center & Fort Huachuca (USAIC&FH), Fort Huachuca, Arizona.

C.2. Government Provided Materials/Training.

C.2.1. All reference material and documents required to research and prepare and conduct training will be provided by the Government.

C.2.2. All forms and refresher training needed to comply with this contract will be provided by the Government.

C.2.3. All applicable regulations, implementing/supplementing instructions, and standing operating procedures of the Department of Defense (DOD), Department OF THE Army (DA) and the USAIC&FH regarding standards of performance, conduct and appearance will be provided by the Government.

C.3. General/Technical Contract Requirements.

C.3.1. Contractor shall realistically, accurately and convincingly portray human intelligence (HUMINT) and Counterintelligence sources in a variety of role playing scenarios, in diversified settings and environments, such as practical, situational and field training exercises and tests, requiring contractor to:

C.3.1.1. Memorize critical data contained in each role.

C.3.1.2. Be sufficiently familiar with each role so as to portray assigned role(s) with little reliance on, or referral to, the role script.

C.3.1.3. Convey information and data in response to students' correct and proper interview skills, questioning and/or elicitation techniques, while simultaneously completing Student Evaluation Sheet, in accordance with Government provided references, procedures and forms (*Note 1).

C.3.1.4. Conduct post role verbal critique, retraining and complete a written evaluation of students' performance in accordance with Government provided references, procedures and forms (*Note 1).

C.3.1.5. Schedules are subject to change and the contractor shall be available to meet any schedule revision upon two working days' notice of such change(s). Work schedule will be determined on a weekly basis.

C.3.1.6. Monthly status/feedback reports shall be prepared by the contractor's Program Manager and submitted to the designated E Company or 309th MI Battalion representative(s). These representatives will instruct the contractor on format.

C.3.1.7. Contractor's Program Manager is responsible for notifying, in writing, designated E. Company representative(s) and the Installation Contracting Office when 80% of the contract hours have been expended.

C.3.2.4. Contractor shall be physically capable of fulfilling all role player requirements delineated in this statement of work in field and garrison locations on Fort Huachuca under any and all climatic conditions.

C.4. Quality Assurance.

C.4.1. Contractor shall strictly adhere to all applicable regulations, implementing/supplementing instructions, and standing operating procedures of the DOD, DA and USAIC&FH regarding conduct and appearance throughout the life of this contract.

C.4.2. Contractors shall receive feedback on performance from evaluations and inspections by designated representatives of E Company, 309th MI Battalion, as well as, student evaluations and comments. Failure to correct any adverse findings resulting from such comments/evaluations/inspections, or failure to deliver all services described in this contract, may result in non-acceptance of the service by the Government.

C.4.3. Contractor employees shall be required to provide a minimum of two working days' notice to designated representatives of E Company, 309th MI Battalion, whenever he/she cannot fulfill scheduled contract obligations because of scheduled responsibilities and/or medical appointments. Additionally, designated E Company, 309th MI Battalion representatives shall be notified at the earliest possible time in the case of sudden illness or other medical and/or family emergencies.

C.4.4. The government retains the right to all items the contract employees develop.

MINIMUM QUALIFICATIONS

All contractor employees shall possess experience as a role player or former experience with U.S. military service and possess the interpersonal skills to effectively relate this knowledge to students. Previous experience as a Counterintelligence Agent, Warrant Officer, or Officer is highly preferred.

Contractor employees shall be physically capable of fulfilling all role player, instructor and training developer requirements delineated in this statement of work in field and garrison locations on Fort Huachuca under any and all climatic conditions. Contractor employee shall be physically capable of walking up and down stairs.

Contractor employees shall express him/herself in English and meet oral and written grammatical guidelines in DA PAM 600-67.

All contractor employees must be citizens of the United States.

NOTE 1: All actions concerning the passing, failing or retesting of any soldier is the decision of the TAC HUMINT Committee Chief.

A COPY OF MEMO, SUBJECT: DEALING WITH INITIAL ENTRY TRAINING SOLDIERS AND RECLASSIFICATION SOLDERS, DATED 19 OCT 00, WILL BE PROVIDED UPON REQUEST FROM CONTRACTING OFFICE AS PART OF THIS SOLICITATION.

STATEMENT OF WORK

UPDATED 7 Jan 2002

ROLE PLAYER/INSTRUCTOR/TRAINING DEVELOPER
E COMPANY, 309TH MILITARY INTELLIGENCE BATTALION

SECTION C. DESCRIPTION/SPECIFICATION/WORK STATEMENT

C.1. Scope.

C.1.1. Contracted employee will perform non-personal services as a role player, instructor and training developer, in support of military intelligence course conducted by E Company, 309th MI Battalion, 111th MI Brigade, U.S. Army Intelligence Center and Fort Huachuca (USAIC&FH), Fort Huachuca, Arizona.

C.2. Government Provided Materials/Training.

C.2.1. All reference material and documents required to research and prepare to play roles and conduct training will be provided by the Government.

C.2.2. All reference material and documents required to conduct training development will be provided by the Government.

C.2.3. All forms and refresher training needed to comply with this contract will be provided by the Government.

C.2.4. All applicable regulations, implementing/supplementing instructions, and standing operating procedures of the Department of Defense (DOD), Department of the Army (DA) and the USAIC&FH regarding standards of performance, conduct and appearance will be provided by the Government.

C.3. General/Technical Contract Requirements.

C.3.1. Contracted employee shall realistically, accurately and convincingly portray human intelligence (HUMINT) sources in a variety of role playing scenarios, in diversified settings and environments, such as practical, situational and field training exercises and tests, requiring contractor to:

- C.3.1.1** Memorize critical data contained in each role.
- C.3.1.2.** Be sufficiently familiar with each role so as to portray assigned role(s) with little reliance on, or referral to, the role script.
- C.3.1.3.** Convey information and data in response to students' correct and proper interrogation, questioning and/or elicitation techniques, while simultaneously completing Student Evaluation Sheet, in accordance with Government provided references, procedures and forms.
- C.3.1.4.** Conduct post role verbal critique, retraining and complete a written evaluation of students' performance in accordance with Government provided references, procedures and forms.
- C.3.1.5.** As required, conduct study halls for students.
- C.3.1.6.** Maintain proficiency in current course doctrine.
- C.3.1.7.** As required, grade students' report(s) in accordance with Government provided references, procedures and forms.
- C.3.1.8.** Test student(s) in accordance with Government provided references, procedures and forms.
- C.3.1.9.** Contracted employee shall also be required to perform duties as team leader or assistant team leader for a 6-8 student team, providing them with reinforcement/supplemental training in all interrogation skills.
- C.3.1.10.** Conduct platform interrogation instruction using lesson plans and material provided by the Government in accordance with applicable regulations.
- C.3.1.11.** Counsel students' academic performance verbally and in writing, as required.
- C.3.1.12.** Develop Interrogation lesson plans in accordance with TRADOC Regulation 350-70 and appropriate changes. Lesson Plans must be approved for use by the Interrogation Course OIC.
- C.3.1.13.** Develop scenario and roles in accordance with current interrogation course guide.
- C.3.1.14.** Produce TRAS documents in accordance with appropriate regulations.
- C.3.1.15.** Use appropriate computer software to produce TRAS documents.
- C.3.1.16.** Conduct required coordination to produce training development products.
- C.3.2.** The contracted employee shall be available to work eight (8) hour workdays, Monday through Friday, and occasionally on the weekends to support Field Training Exercises on Ft. Huachuca for a total of 40 hours a week. The 40 hours may be broken up between mornings,

evenings, and weekends as necessary. The workday will begin at 0800 and end at 1700, and is subject to change to meet the needs of the course. No travel is involved.

C.3.2.1. Schedules are subject to change and the contractor shall be available to meet any schedule revision upon one working day's notice of such change(s). Work schedule will be determined on a weekly basis.

C.3.2.2. Contracted employee shall be physically capable of fulfilling all role player requirements delineated in this statement of work in field and garrison locations on Fort Huachuca under any and all climatic conditions.

C.4. Quality Assurance.

C.4.1. Contracted employee shall strictly adhere to all applicable regulations, implementing/supplementing instructions, and standing operating procedures of the DOD, DA and USAIC&FH regarding conduct and appearance throughout the life of this contract.

C.4.2. Contracted employee shall receive feedback on performance from evaluations and inspections by designated representatives of E Company, 309th MI Battalion, as well as, student evaluations and comments. Failure to correct any adverse findings resulting from such comments/evaluations/inspections, or failure to deliver all service described in this contract, may result in non-acceptance of the services by the Government.

C.4.3. Contracted employee shall be required to provide a minimum of two working days' notice to designated representatives of E Company, 309th MI Battalion, whenever he/she cannot fulfill scheduled contract obligations because of scheduled responsibilities and/or medical appointments. Additionally, designated E Company, 309th MI Battalion representatives shall be notified at the earliest possible time in the case of sudden illness or other medical and/or family emergencies

C.4.4. The government retains rights to all items the contract employees develop.

MINIMUM QUALIFICATIONS

All contracted employees shall be U.S. citizens, at least 21 years of age, high school graduates, or equivalent.

All contracted employees shall possess knowledge and experience with U.S. military/government interrogation doctrine and possess the interpersonal skills to effectively relate this knowledge to students.

All contracted employees shall have practical experience in training Interrogators (97E). Previous experience as an interrogation instructor at USAIC&FH is preferred, previous experience as a 97E or 351E is a must.

Contracted employees should have experience in Training Development, to include the development of lesson plans, program of instruction (POI) and scenario and role development. All training development products must be developed IAW TRADOC Regulation 350-70, all changes inclusive.

Contracted employees shall have a minimum of SECRET clearance initiated prior to employment. Contractor shall begin employment working with unclassified material until the security clearance is approved.

Contracted employees shall be physically capable of fulfilling all role player, instructor and training developer requirements delineated in this statement of work in field and garrison locations on Fort Huachuca under any and all climatic conditions. Contracted employees shall be physically capable of walking up and down stairs.

Contracted employees shall express him/herself in English and meet oral and written grammatical guidelines in DA Pam 600-67.

Contracted employees shall possess current Basic Instructor Training Course (BITC) qualification or BITC refresher upon acceptance of employment.

Contracted employees shall possess working knowledge of word processing and presentation applications.

52.212-2 EVALUATION--COMMERCIAL ITEMS (JAN 1999)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

(Contracting Officer shall insert the significant evaluation factors, such as (i) technical capability of the item offered to meet the Government requirement; (ii) price; (iii) past performance (see FAR 15.304); (iv) small disadvantaged business participation; and include them in the relative order of importance of the evaluation factors, such as in descending order of importance.) **PAST EXPERIENCE, PAST PERFORMANCE AND PRICE.**

Technical and past performance, when combined, are MORE IMPORTANT. (Contracting Officer state, in accordance with FAR 15.304, the relative importance of all other evaluation factors, when combined, when compared to price.)

(b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of clause)